



Walk for Thought Online Registration How-To



M I N N E S O T A

**Brain Injury
Alliance**

612-378-2742 • 800-669-6442

braininjurymn.org

walk@braininjurymn.org

Table of Contents

Click on one of the links
below to skip ahead

Table of Contents	2
Welcome	3
Getting Started	4
Create a Team	5
Join a Team	14
Walk as an Individual	22

Welcome

Originally started by a handful of motivated volunteers, the Walk for Thought has continued to raise awareness of brain injury and helping individuals and families.

Since 2002, more than 22,500 Walkers have registered for the Walk for Thought and over \$1,500,000 in donations and sponsorships has been raised which has helped support the Minnesota Brain Injury Alliance in raising awareness of brain injury and helping individuals and families navigate life after a brain injury throughout Minnesota.

This How-To guide has been created to help you with the registration process. This year, we have partnered with Classy.org to help handle our online registration and donation system. Registration looks a bit different from past years, however all of the features (and more!) are still available!



Getting Started

From our homepage at braininjurymn.org, click on the event city that you are going to attend:

- Duluth
- Saint Cloud
- Twin Cities



Click on the REGISTER button



Create a Team

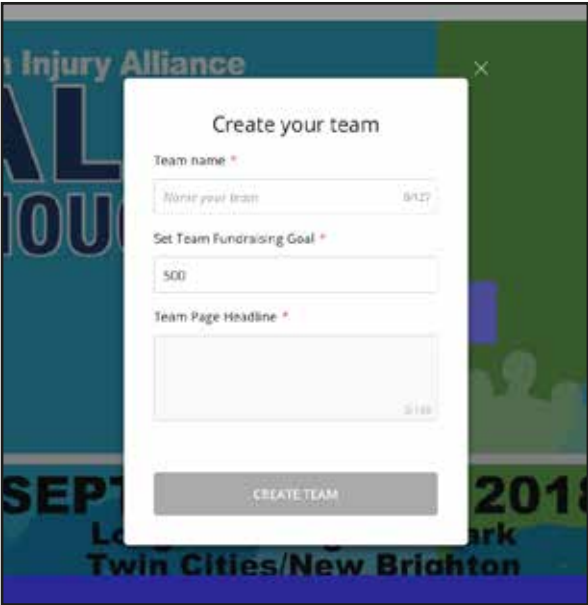
Once you click on REGISTER, you are given the following options to choose from

- As an individual
- Join a team
- Create a team

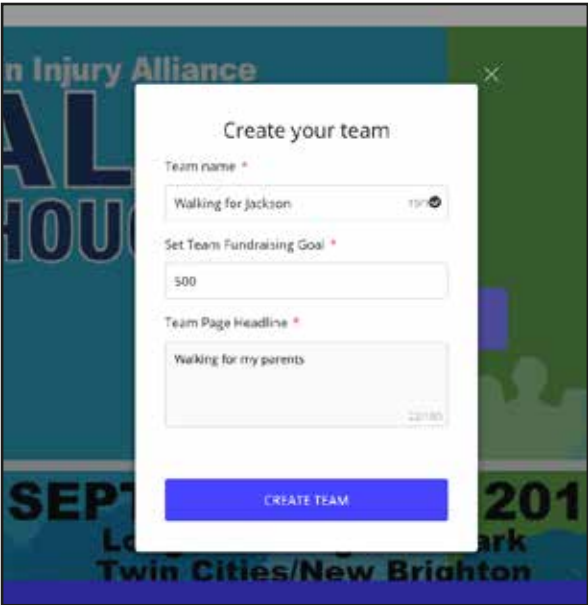
Choose the “Create a team” icon.



To create your team, enter your Team Name, set your fundraising goal (default is \$500) and a short tagline to tell others about your team.



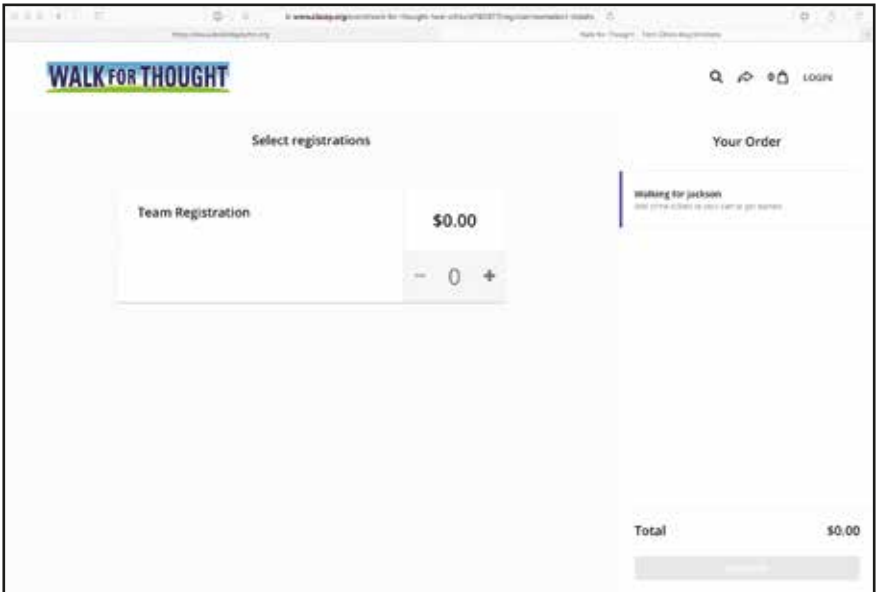
The screenshot shows a modal window titled "Create your team" overlaid on a background image. The form contains three input fields: "Team name" with the placeholder text "Walking for Jackson", "Set Team Fundraising Goal" with the value "500", and "Team Page Headline" which is empty. A grey "CREATE TEAM" button is at the bottom.

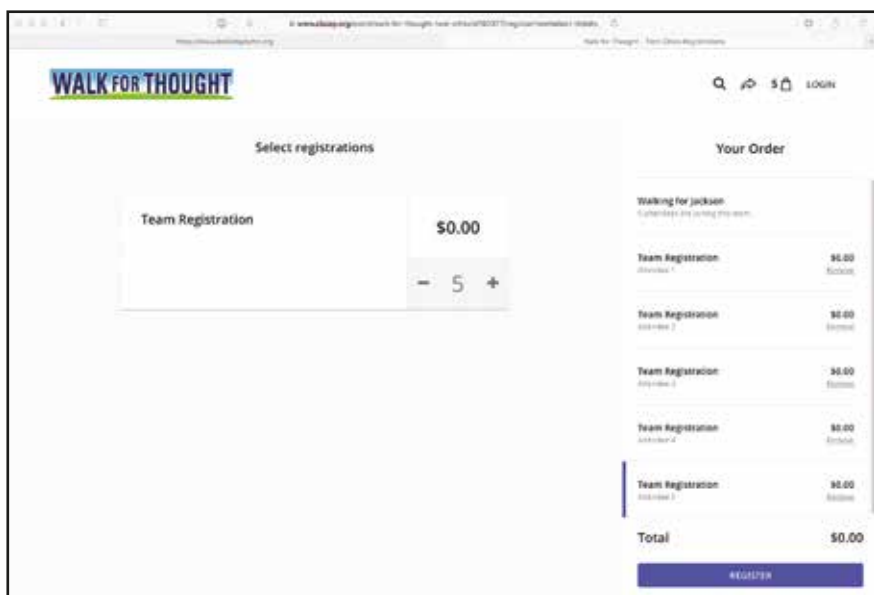
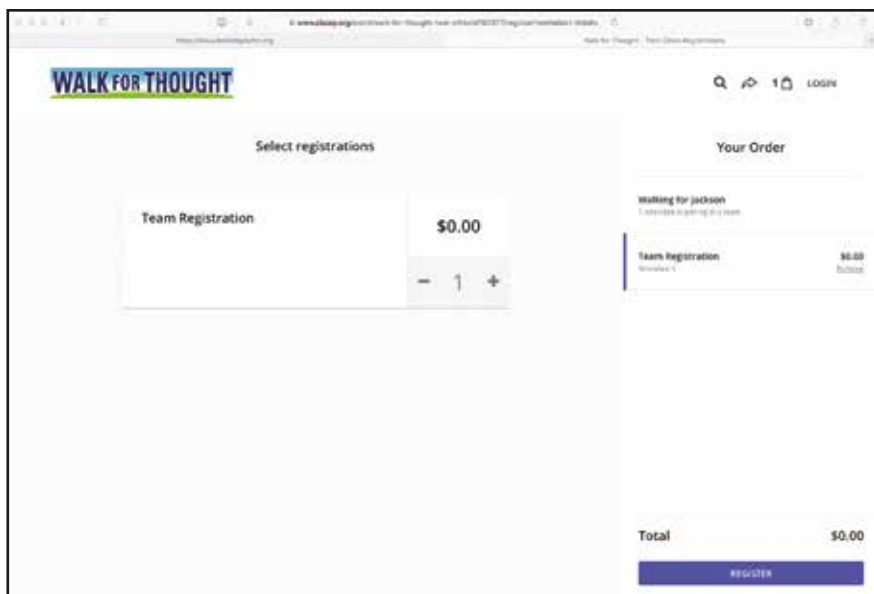


The screenshot shows the same "Create your team" modal window, but now the input fields are filled. The "Team name" field contains "Walking for Jackson" with a character count of 19. The "Set Team Fundraising Goal" field contains "500". The "Team Page Headline" field contains "Walking for my parents" with a character count of 22. The "CREATE TEAM" button is now blue.

The next screen will ask you how many people you wish to register at this time. You can add one or several people at once; just click the “+” or “-” button to get the number of people you want to register at this time.

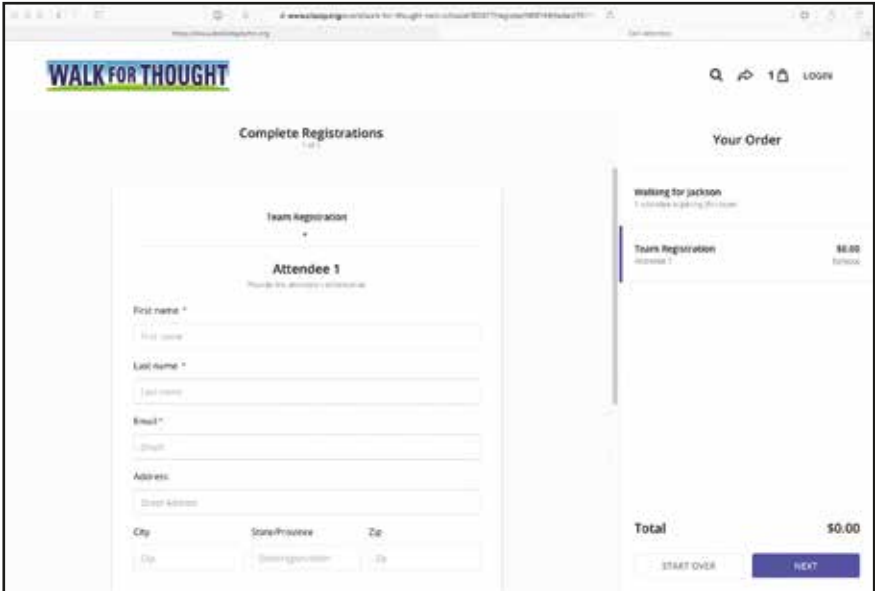
Note: THERE IS NO MONEY COLLECTED FOR REGISTRATION. That is all done through Donations, of which you will have the opportunity to donate towards the end of the registration process.





Click on the REGISTER button when you are ready to proceed to the next page.

We are now ready to input contact information for the Team Captain.



Fill out the fields with your information for registration, including what size T-shirt you wish. Click on NEXT to proceed.

WALK FOR THOUGHT

Complete Registrations

Team Registration

Attendee 1

First name *

Last name *

Email *

Address

City State/Province Zip

Your Order

waiting for jackson

Team registration \$6.00

Total \$0.00

START OVER NEXT

WALK FOR THOUGHT

Complete Registrations

Email *

Address

City State/Province Zip

Additional Questions

Select T-shirt size *

Event Waiver

Views and opinions expressed by third parties placing material on this page are not necessarily representative of the views of the Minnesota Brain Injury Alliance. The Minnesota Brain Injury Alliance reserves the right to alter or delete content it finds objectionable or counter to our mission or values.

Your Order

waiting for jackson

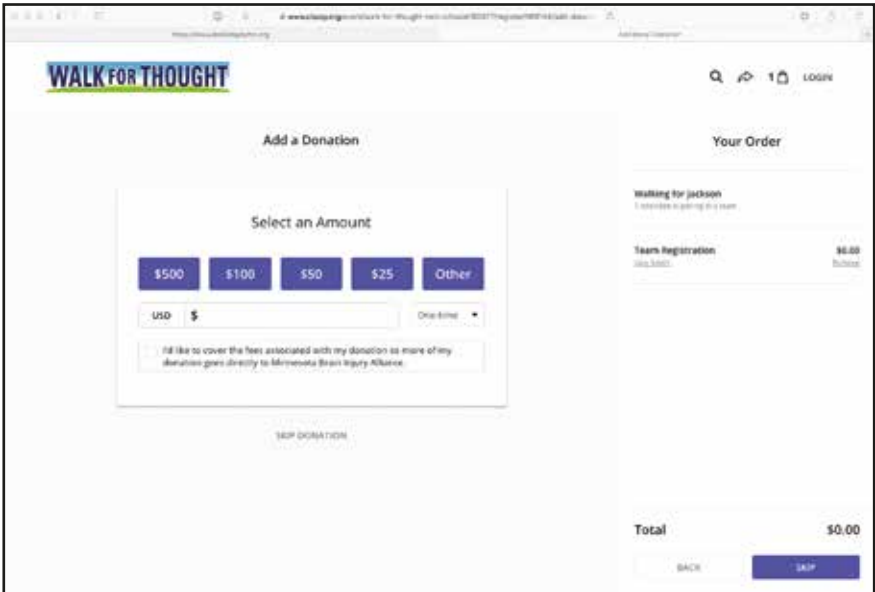
Team registration \$6.00

Total \$0.00

START OVER NEXT

Our next page asks if you want to make a donation. A \$25 donation is suggested but is not mandatory.

You can choose one of the donation amounts, choose your own, or skip the donation if you wish. There is an option to cover card processing fees on this page.



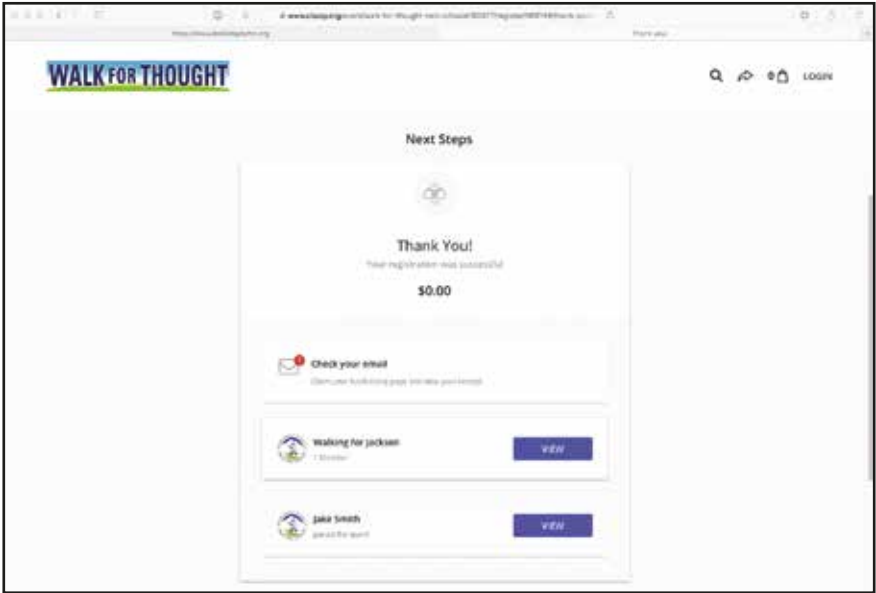
If you do not wish to make a donation at this time, click on SKIP.

If you are registering more than one person at a time, the next set of screens will be to enter in their contact information.

The screenshot shows the 'Complete Registrations' page for 'Attendee 2'. The page is titled 'Team Registration' and includes a sub-header 'Attendee 2' with the instruction 'Provide the attendee's information'. The form contains the following fields: 'First name *', 'Child 2', 'Last name *', 'Email *', 'Address', 'City', 'State/Province', 'Zip', and 'City' (with a dropdown for 'Country/region'). To the right, the 'Your Order' section shows a list of items: 'Team Registration (2024 2, 2024)' for \$0.00. At the bottom, the 'Total' is \$0.00, with 'BACK' and 'NEXT' buttons.

The screenshot shows the 'Checkout' page. The form contains the following fields: 'Email *' (with a placeholder 'jane.smith@pdl14.example.co'), 'Address line 1 *', 'Country *' (set to 'United States'), 'City *' (set to 'Minneapolis'), 'State *' (set to 'Minnesota'), and 'Zip *' (with a placeholder '00000'). To the right, the 'Your Order' section shows a list of items: 'Walking for Jackson' for \$0.00. At the bottom, the 'Total' is \$0.00, with a checkbox for 'By placing this purchase, I agree to the Terms of Service and Privacy Policy' and 'BACK' and 'PURCHASE' buttons.

When you are finished, click on PURCHASE and you are all done!



You will be receiving several emails following the creation of your team, both from the Minnesota Brain Injury Alliance and from Classy.org.

Ensure that you look through these emails to “claim your page” so that others may join your team and help in your fundraising efforts!

Join a Team

From our homepage, choose the location you wish to register at.



Click on the REGISTER button



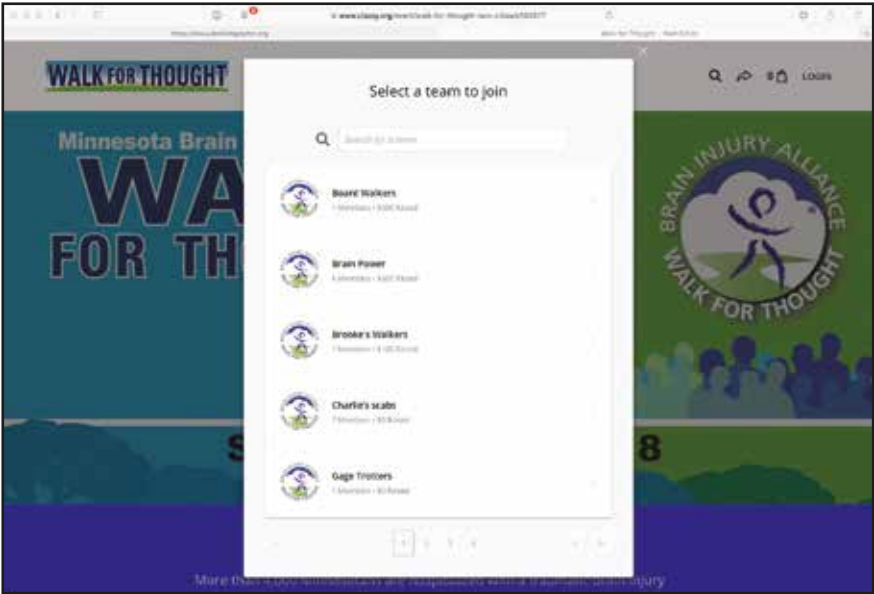
Once you click on REGISTER, you are given the following options to choose from

- As an individual
- Join a team
- Create a team

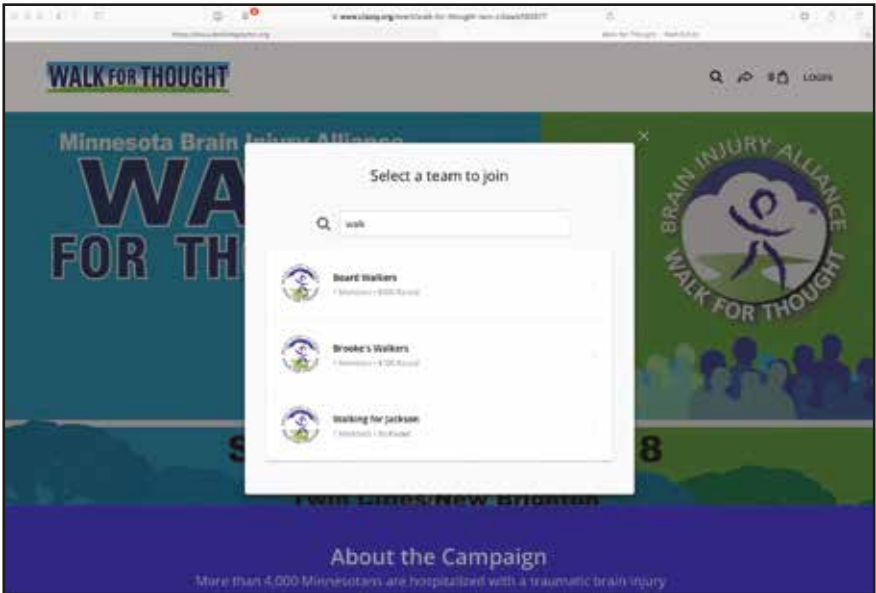
Choose the “Join a team” icon.



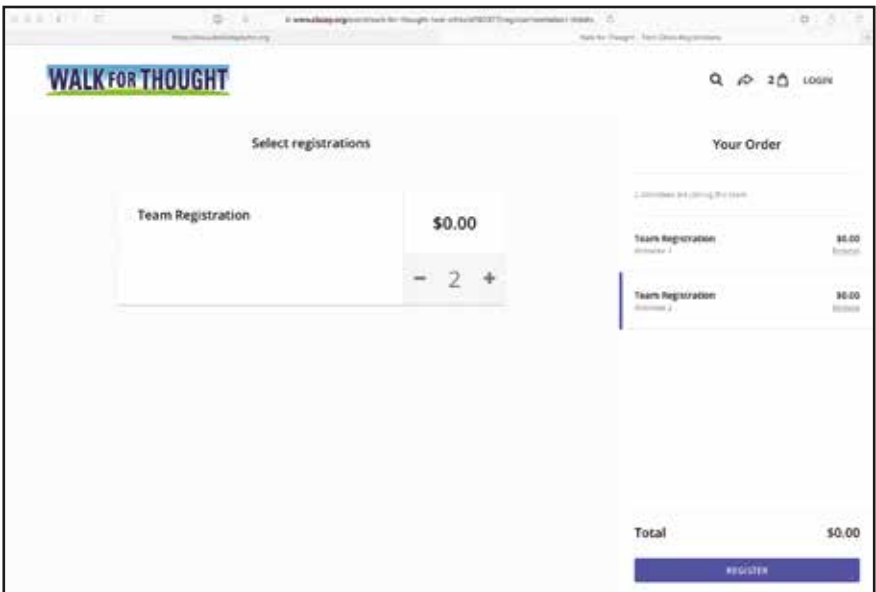
The first thing that you'll do when joining a team is to start typing out the Team Name.



Typing in “walk” shows the following Teams with “walk” in their title. In this example, we will be joining Walking for Jackson.



Under the “Select registration” area, click on the “+” button twice to add two walk members to the Walking for Jackson team, then click REGISTER.



We are now ready to input contact information for the first individual. Fill out the fields with contact information for registration, including what size T-shirt is needed. Click on NEXT to proceed to the next individual to register.

The screenshot shows a web browser window with the URL <https://www.walkforthought.org/registration/complete-registrations/1>. The page features the 'WALK FOR THOUGHT' logo in the top left and navigation icons (search, cart, login) in the top right. The main content is divided into two sections: 'Complete Registrations' and 'Your Order'.

Complete Registrations

Team Registration

Attendee 1
Please fill out all required information.

First name *

Child 1

Last name *

Street

Email *

Wt@Email.Com

Address

Street Address

City State/Province Zip

City State/Province Zip

Additional Questions

Your Order

2,000,000.00 (including 0% GST)

Team Registration (Attendee 1)	\$0.00
Team Registration (Attendee 2)	\$0.00
Total	\$0.00

START OVER **NEXT**

This screenshot shows the same 'Complete Registrations' page, but with the 'Additional Questions' section expanded. The 'Attendee 1' form fields are partially filled out.

Wt@Email.Com

Address

Street Address

City State/Province Zip

City State/Province Zip

Additional Questions

Select T-shirt size *

Child Email

Event Waiver

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Your Order

2,000,000.00 (including 0% GST)

Team Registration (Attendee 1)	\$0.00
Team Registration (Attendee 2)	\$0.00
Total	\$0.00

START OVER **NEXT**

Again, fill out the required fields with contact information for registration, including what size T-shirt is needed. Click on NEXT to proceed.

WALK FOR THOUGHT

Complete Registrations

Team Registration

Attendee 2

First name *

Last name *

Email *

Address

City State/Province Zip

Your Order

Team Registration \$0.00

Team Registration \$0.00

Total \$0.00

NEXT

WALK FOR THOUGHT

Complete Registrations

Email *

Address

City State/Province Zip

Additional Questions

Select T-shirt size *

Child Large

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Your Order

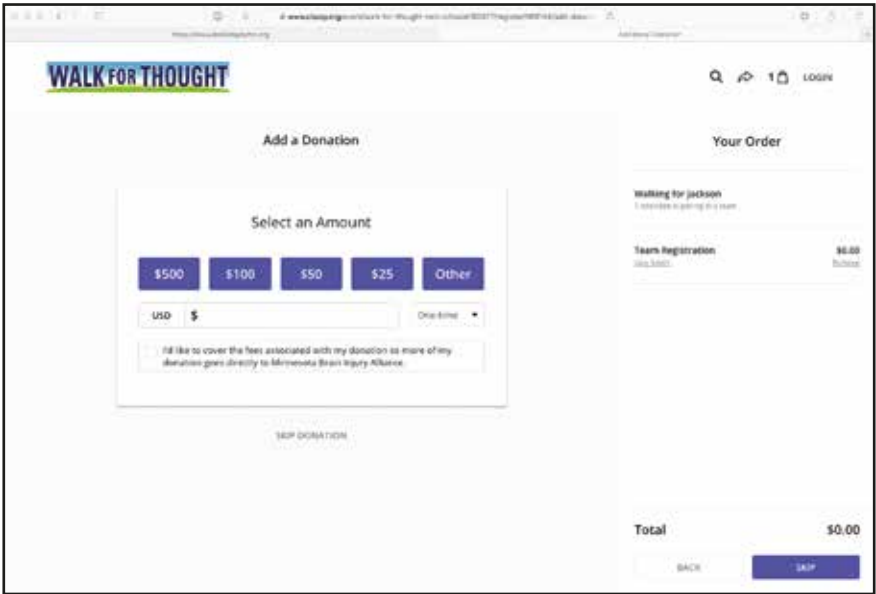
Team Registration \$0.00

Team Registration \$0.00

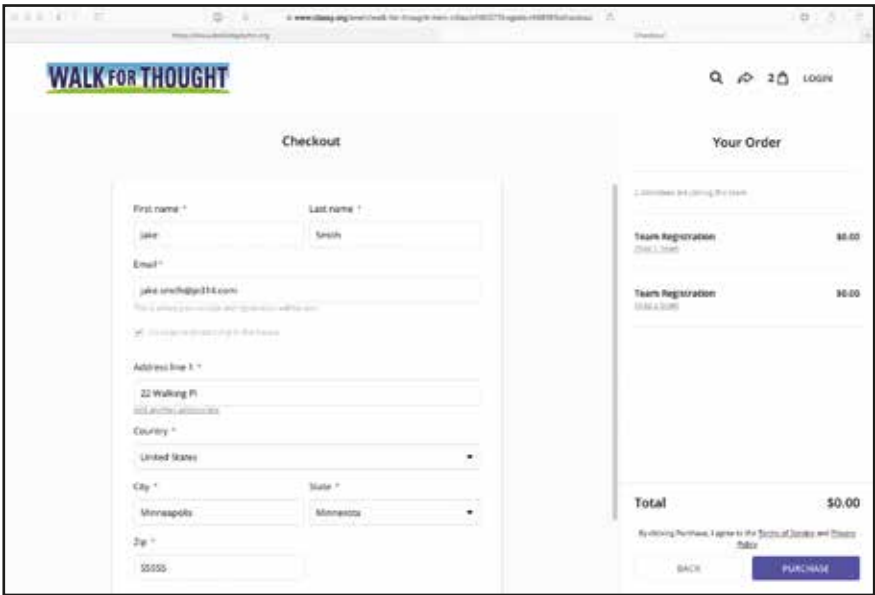
Total \$0.00

NEXT

Our next page asks if you want to make a donation. A \$25 donation is suggested but is not mandatory. You can choose one of the donation amounts, choose your own, or skip the donation if you wish. There is an option to cover card processing fees on this page.



It's time to checkout! Click on the "Purchase" button to proceed.



You will be receiving several emails following the creation of your team, both from the Minnesota Brain Injury Alliance and from Classy.org.

Ensure that you look through these emails to “claim your page” to help in your fundraising efforts!

Walk as an Individual

From our homepage, choose the location you wish to register at.



Click on the REGISTER button



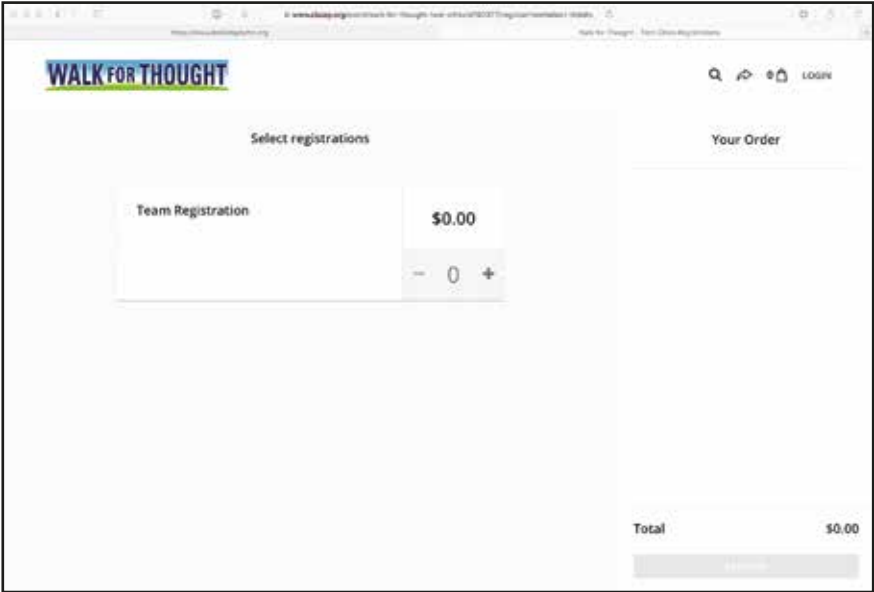
Once you click on REGISTER, you are given the following options to choose from

- As an individual
- Join a team
- Create a team

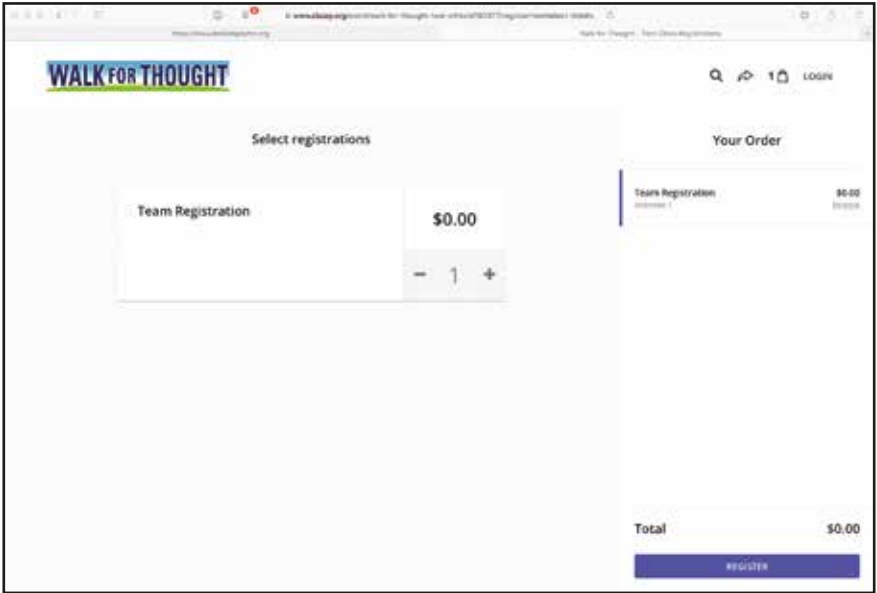
Choose the “As an individual” icon.



As an individual, most likely you are signing up just one person and will not need to add more than one registration. You can add more than one, but we would then suggest creating a team instead of walking as an individual.



Under the “Select registration” area, click on the “+” button once, then click on REGISTER.



We are now ready to input contact information. Fill out the required fields, including what size T-shirt is needed. Click on NEXT to proceed.

The screenshot shows a web browser window with the URL <https://www.walkforthought.com/registration/2024/01/01/20240101>. The page features the 'WALK FOR THOUGHT' logo in the top left and navigation icons (search, home, cart, login) in the top right. The main content is divided into two sections: 'Complete Registrations' and 'Your Order'.

Complete Registrations
1 of 7

Team Registration
+

Attendee 1
Please see attendee's information

First name *

Last name *

Email *

Address

City **State/Province** **Zip**

Additional Questions

Your Order

Team Registration	\$0.00
<small>Invoice #</small>	<small>Invoice</small>

Total **\$0.00**

WALK FOR THOUGHT

Complete Registrations

Team Registration

Attendee 1

First name *

Sheldon

Last name *

Smith

Email *

sheldon@smith.com

Address

Street Address

City State/Province Zip

City State/Province Zip

Additional Questions

Your Order

Team Registration \$0.00

Total \$0.00

START OVER NEXT

WALK FOR THOUGHT

Complete Registrations

sheldon@smith.com

Address

Street Address

City State/Province Zip

City State/Province Zip

Additional Questions

Select T-shirt size *

Small

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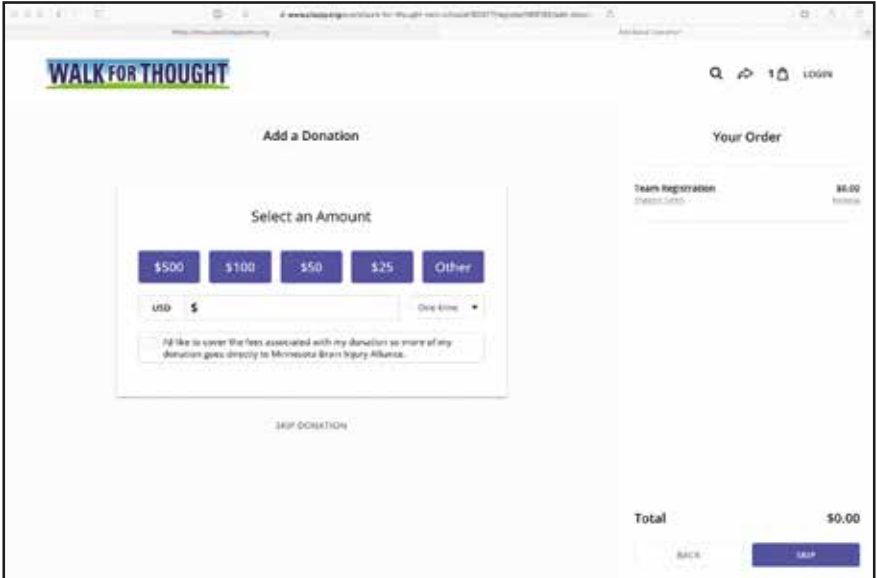
Your Order

Team Registration \$0.00

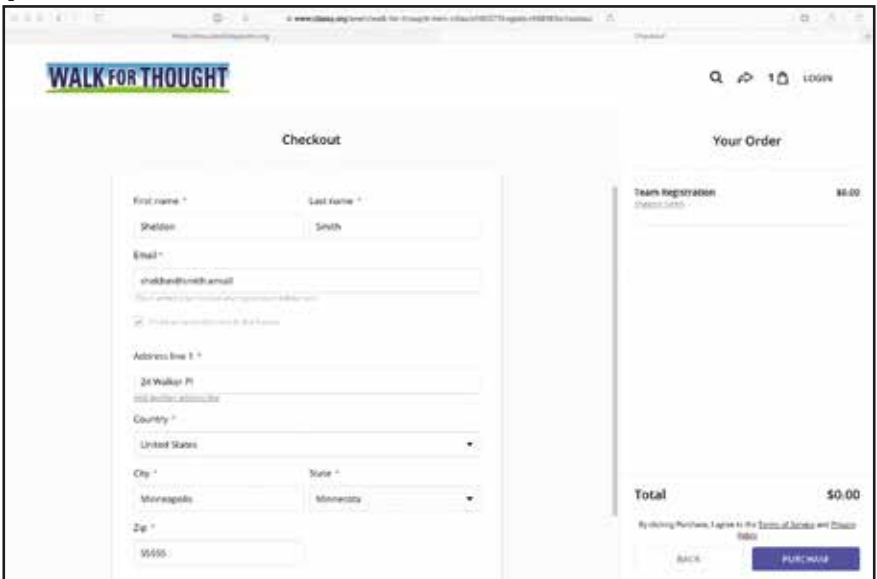
Total \$0.00

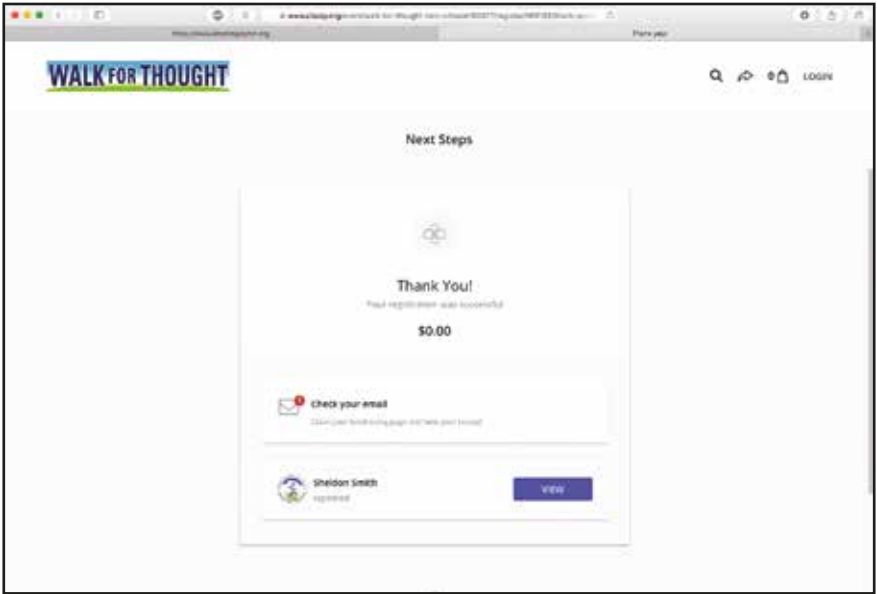
START OVER NEXT

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